

Action Plan 2005-2006

Communications Committee

Stephan Guthrie, Allison Mello, Pat Saylor, Brandon Smith, Melissa Moss, Chad McEwan, Kim Hawkins, Jennifer Ferguson

| Date | Activity | Responsible Party |
|--|--|--|
| Every Meeting | Provide CATT meeting minutes | ❖ Jennifer Ferguson-send notes to Paula ❖ Paula Borland-email minutes to members ❖ CATT members-send minutes to district directors |
| By October 17 th By November 1 st | Update distribution list Talk with Caveland webmaster (Nick Skaggs) about setting up a “Spotlight on AT” page on Caveland website | ❖ Melissa Moss ❖ Melissa Moss |
| By December 6 th | Post free Math Master information to website | ❖ Kim Hawkins |
| By December 6 th | Post information about Moodle to website | ❖ Melissa Moss |
| By December 6 th | Explore virtual meetings and give update | ❖ Pam Coe & Paula Borland |